

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

July 9, 2007

**CALL TO PODIUM:****RESPONSIBLE STAFF:**

**Louise Kauffmann**  
**Director of Community**  
**Development**

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
<b>X</b>	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council Authorizing the City Manager to Enter Into Agreements with Stepping Stones Shelter (\$23,500), and Liberty's Promise (\$20,000), for FY08 Public Service Grants through the Community Development Block Grant Program for a Total of \$43,000

**SUPPORTING BACKGROUND:**

Under the Community Development Block Grant (CDBG) program of the U.S. Department of Housing and Urban Development (HUD), up to 15 percent of each year's allocation may be used for public service grants. As of July 1, 2007, the City will receive \$462,187, with \$69,328 available under this category.

This year, the City received four applications for CDBG public service funding. An internal team carefully reviewed each proposal for eligibility, timeliness, cost-effectiveness, and benefit to the population. Based on this review, staff is recommending the following two organizations for CDBG public service funding in FY08, both of which met the national objective of benefiting low-to-moderate income and special-needs households: Stepping Stones Shelter and Liberty's Promise.

Of the remaining two applications, staff recommended funding in the amount of \$20,000 for Identity, an organization whose mission is to assist Latino youth and their families. However, Identity declined these CDBG funds, citing difficulties in documenting the clientele they serve as required by federal regulations. Funding for the fourth application, submitted by Guide Youth Services, was declined in light of the fact that Guide had applied for, and was selected to receive, grant funds under a separate City-funded program.

The renewal date for each the Stepping Stones contract will follow by one day the expiration date of the current year's contract. For Liberty's Promise, the contract will commence upon execution of the Agreement. public service contracts will expire as of June 30, 2008.

For your review, we have provided a brief summary of those projects recommended for funding.

(See Supporting Background page 2.)

**DESIRED OUTCOME:**

Vote on Resolution

## Supporting Background

### Stepping Stones Shelter:

This program provides housing counseling and emergency assistance to approximately 40 City residents. Counseling services include individual housing counseling, tenancy education, eviction prevention, credit and debt management education, fair housing assistance. This is a unique program in Montgomery County; although HOC provides similar services, it does so only to HOC residents.

### Liberty's Promise:

This is a first-year CDBG grant to support at-risk immigrant youth through civic education and internships for approximately 42 City residents. Liberty's Promise is an organization whose goal is to sustain and support young immigrants while at the same time encouraging them to be active and conscientious American citizens prepared to participate in local community life in Gaithersburg.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING THE CITY  
MANAGER TO ENTER INTO AGREEMENTS WITH STEPPING STONES SHELTER  
(\$23,500), AND LIBERTY'S PROMISE (\$20,000), FOR FY08 PUBLIC SERVICE  
GRANTS THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM FOR A TOTAL OF \$43,000

WHEREAS, the Mayor and City Council conducted a public hearing on March 19, 2007 to solicit proposals for Community Development Block Grant funded projects to be undertaken during Fiscal Year 2008; and

WHEREAS, Stepping Stones Shelter, Liberty's Promise, Identity, Inc. and GUIDE each submitted a request for funding to provide services on behalf of the low-income households of Gaithersburg; and

WHEREAS, pursuant to the terms of the Community Development Block Grant Program, the Mayor and City Council find that it is in the best interest of the City to execute Agreements with Stepping Stones Shelter and Liberty's Promise:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to execute Agreements with Stepping Stones Shelter, P.O. Box 712, Rockville, Maryland 20850, in an amount not to exceed Twenty-Three Thousand Five Hundred Dollars (\$23,500) and with Liberty's Promise, 1010 Pendleton Street, Alexandria, Virginia 22314-1837, in an amount not to exceed Twenty Thousand Dollars (\$20,000); said funds to be expended from the Operating Budget.

ADOPTED by the City Council this 9<sup>th</sup> day of July, 2007.

\_\_\_\_\_  
Sidney A. Katz, Mayor and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the  
9<sup>th</sup> day of July, 2007.

\_\_\_\_\_  
David B. Humpton, City Manager